

ASPRS-RMR Meeting Minutes

March 31, 2005

Attendees: Jaymes Pardue, Bryan McFadden, Terry Ryan, Richard Cooke, Jan van Sickle, Mark Hess, Sheila Pelczarski

Absent: Jen Whitacre, Allen Cook, Roland Mangold, Jeff Young, Brian Soliday

Note: Action Items (person responsible) in Red Bold Text

1. February Minutes distributed – minutes accepted, pending further review
Noted that minutes will be sent to board prior to next meeting.
2. Reviewed Actions
 - All actions completed
3. Newsletter Status/Issues
 - RMR newsletter was released and response has been very favorable.
 - A bill was received from Tina Cary for newsletter production and it has been paid.
 - Jen asked if there are any needed additions to the newsletter, and those present concluded that there were not.
4. GIS in the Rockies Conference
 - Roland has submitted the track information and all is currently ahead of schedule for GIS in the Rockies conference planning.
 - We only e-mailed notification of the conference to the RMR membership, pending review by National committee. A policy is being developed regarding e-mail distribution to other regions. Allen Cook will report on status of this at next meeting.
 - **Jaymes** will work on contacting two adjacent regions of ASPRS to get permission to contact their members about GIS in the Rockies.
5. Treasury Items
 - All is in order through March.
 - Mark has begun a pro forma budget.
 - Sheila made a request for an increase to the budget for web site improvements.
 - **Mark** will find out from National how they currently track sustaining memberships and how we may or may not be credited for those.
 - **Mark** will email the budget to all board members for discussion at next meeting.
 - A new policy was proposed and accepted regarding reimbursement to Chapters for meeting refreshments. All Chapters will have to send in complete receipts for meeting expenses as well as meeting minutes or a report in order to be reimbursed. The report can then be posted on the web site and included in the newsletter as Chapter News. **Bryan M** will compile Chapter lists and notify them of our need for detailed receipts and meeting minutes/reports .
6. Finance Committee Creation
 - Discussion tabled till next meeting; Brian S. not present
7. Membership Outreach
 - The region gained 11 new members (2 professional , 9 students) in past month.
 - RMR is in 2nd place overall among regions for new membership.
 - RMR has started a new Rocky Mountain Lecture Series at the CO School of Mines. This is a sponsorship and promotion of an ongoing lecture series conducted by the college, but the Region's involvement brought 47 attendees, double the normal attendance for this event. There is also interest in starting a

Student Chapter there; they have a sponsoring professor and the process has been initiated.

- **Bryan and James:** The next lecture will be planned for June and it can also be held at the School of Mines.
- An internship campaign was discussed and decided that it would be beneficial to investigate this further as an offering from us to the students and companies we have access to.
- Scholarships: currently waiting for updates

8. Web Site Update

- Disappointment was expressed at not having been recognized by National in the Annual Region awards in spite of our having redesigned the site, incorporating the 70th anniversary logo, and updating the material on the site on a weekly basis throughout the year.
 - Sheila is soliciting proposals for web site improvements. These improvements include, but are not limited to:
 - Home page updates: removing anniversary logo and adding an “About Us” link and page
 - Adding maps to the Chapter pages to show their locations
 - Adding a Technical Reference section
 - Overall development of a dynamic web site that includes database linkage capability to make updating faster and easier.
 - Four proposals are expected and the anticipated costs to accomplish changes could be approximately \$1000.
 - **Sheila** will look into costs for upgrades to the software used for web updating and present this expense to the board for approval.
 - Adobe s/w is also needed to convert Word .doc files to .pdf files for posting to the web site, and it is expensive. Mark Hess has Adobe s/w and offered to convert Word files to Adobe files in the meantime.
 - Sheila suggested that the option of having our web site hosted by National should be revisited this year. This may now be a more attractive option. She will investigate and present at a future meeting.
 - It was noted that there is a typo in Jaymes’ email address on website. Link needs to be corrected.
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- Next Meeting:
 - **Jaymes** will send out potential dates