



Rio Grande Chapter

American Society for Photogrammetry and Remote Sensing

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<http://www.asprs-rmr.org/chapters/riogrande/>

Minutes: ASPRS – Rio Grande Chapter Meeting (Feb. 3, 2012)

Attendees: Joe Zebrowski, Michaela Buenemann, Nathan Kempf, Jake Darlington, Leandro Gonzalez, Mike Vessel, Rob Dzur, Brian Knehans, Clyde Hubbard, Rachel Hixson

1. The meeting was **called to order** by Joe at 12:07 pm.
2. **Roll call:** Roll call conducted with the above noted attendees present at the meeting with Rachel Hixson and Clyde Hubbard joining the meeting in progress.
3. **Quorum:** A quorum was established and the meeting proceeded.
4. **Agenda:** A motion to approve the meeting agenda was made by Joe with a second from Brian and the motion was passed.
5. **Approval of Past Meeting Minutes:** Joe solicited discussion of minutes and with none Joe moved to approve December 2011 Meeting minutes, motion was seconded by Jake and carried without opposition. Similarly, Brian moved to approve January minutes which received a second from Jake and the group subsequently approved January 2012 board minutes with none opposed,
6. **Treasurer's report:** Brian provided a treasurer's report without account statements. He indicated that all money has been transferred from the old account to the new account. The previous bank cashed the checks and Brian deposited these funds into the new account. Brian also reported that the PO Box has been paid up with a temporary check. Brian also noted that he finally has checks on the new bank account and he will begin to send reimbursements out next week. Michaela and Brian also discussed tracking of email and reimbursements. Brian will work on these the week of 2/6/12 and develop a summary of the reimbursement scenario with copy to Joe. Michaela requested that we share a monthly spreadsheet and providing a treasures report spreadsheet prior to our future board meetings, to which Brian concurred.
7. **Membership report:** Joe mentioned that he goes through the ASPRS site to look at the tally of membership which was 65 last he verified and Joe will request from National a spreadsheet form of membership which he hopes to use as a member communication device. Rachael Hixson suggested the Regional Website might be a good resource for communication and Joe noted that this was an action which Nathan has been working on. Michaela questioned whether we should maintain the membership report as an agenda item and after discussion it was determined that the item will be maintained as an agenda item.

8. **Rocky Mountain Region Report:** Michaela reported that she had no news to report regarding the January dinner or any other Regional news.

9. **Old Business:**

- a. **Mailbox** is renewed for another year.
- b. **Scholarship.** Joe invited others to work with him off line on this topic. Joe will send out a message to the board with some of the materials developed to-date and Joe would also like to consider how we might be able to obtain matching support from National for any scholarship initiative. *Action Item:* Joe to send out description and solicitation for review by the board and will also ask for a volunteer assistance to help move forward on the scholarship. Mike volunteered to help with Joe offline on this topic.
- c. **Lapsed Membership Survey** – After discussion the following Action Item was established: Joe and Jake will send the lapsed member list to Michaela and then Michaela will close this agenda item out with Regional and we will take the item off of the Old Business topic list.
- d. **Resource directory.** Leandro reported that this task was also completed and no additional information need to be reported. Leandro did note that the only pending action might be website integration and as a result it was discussed that this was complete and could be removed from the Old Business list as well. Leandro will continue to coordinate with Nathan off-line and take care of the directory. Joe thanked Leandro for spearheading the project and Joe noted that another off-line topic might be to strategize how to maintain the directory in the future.

10. **New Business**

- a. **Technical Tours** – Joe reported that he had spoken with Mike at EDAC and had thrown out the 2nd of March as a proposed tour date for a two hour visit. Joe proposed that we convene our board meeting in the usual way at BHI and then head over to EDAC later in the afternoon and start the tour at 1:30PM on March 2nd. Joe indicated that he would prepare an announcement and sign-up sheet which would help us refine the logistics needed to accommodate this first technical tour which will be limited to about 15 people.
- b. **Planning for Spring Meeting** – Joe recapped the spring meeting date of April 7th in Las Cruces. Michaela reported that she would send out a call for papers along with directions and then Nathan could send out the call during the week of the 6th of February.
- c. **Web Site Changes** – Nathan reported he hoped to have more of an update on Website permissions issues via the Regional site by the next meeting. Joe thanked Nathan for taking on this effort.

11. **Conferences**

- a. **SWUG** – No further information provided on SWUG
- b. **SWAAG** – Michaela reported that the dates of Aug. 25-27 had been established for the Southwest Association of American Geographers (SWAAG) meeting with

the venue at the Ramada Palms Hotel in Las Cruces, NM. Registration will be about \$90. Joe brought up the idea of having a table and possibly a table for the Chapter at other conferences as well. Joe will discuss off-line with Michaela what might be the appropriate course of action for a Chapter table at SWAAG.

- c. **ASPRS** – Spring meeting in Sacramento. No one on the board reported any plans to attend.
 - d. **Other** – Jake mentioned that the NMPS conference will be held March 23/24. Joe and Jake stated that we might need to go to the trove of past PE&RS magazines to see what we might need to do to get ready for this and other events over the course of the year.
12. **Next meeting date:** Joe declared the next meeting to be held at 12pm on Mar. 2nd.
13. **Other Items:** Michaela reported four new members at NMSU. A recap of the meeting action items was summarized by Joe who also thanked Rachael Hixson for dialing in.
14. Motion to **adjourn** per dial tone concluded the meeting at 12:58pm.